



★ VIRGINIA ★
DEPARTMENT *of* ELECTIONS

VIRGINIA VOTER PHOTO IDENTIFICATION

Software Installation Guide

(rev. 05/2014)



Virginia Department of Elections

1100 Bank Street

Richmond, VA 23219

(804) 864-8901

info@elections.virginia.gov

www.elections.virginia.gov



- 1) Have the Webcam and Signature Pad ready, but DO NOT plug them in.
- 2) Locate the Installation Link in VERIS.
 - VERIS Home > Links > GR Downloads and Information > Desktop Applications and Software > Voter Photo ID > Voter Photo ID Installation Portal or [Click Here](#)
 - When you click the link, a new window will pop-up. This is the installation portal.

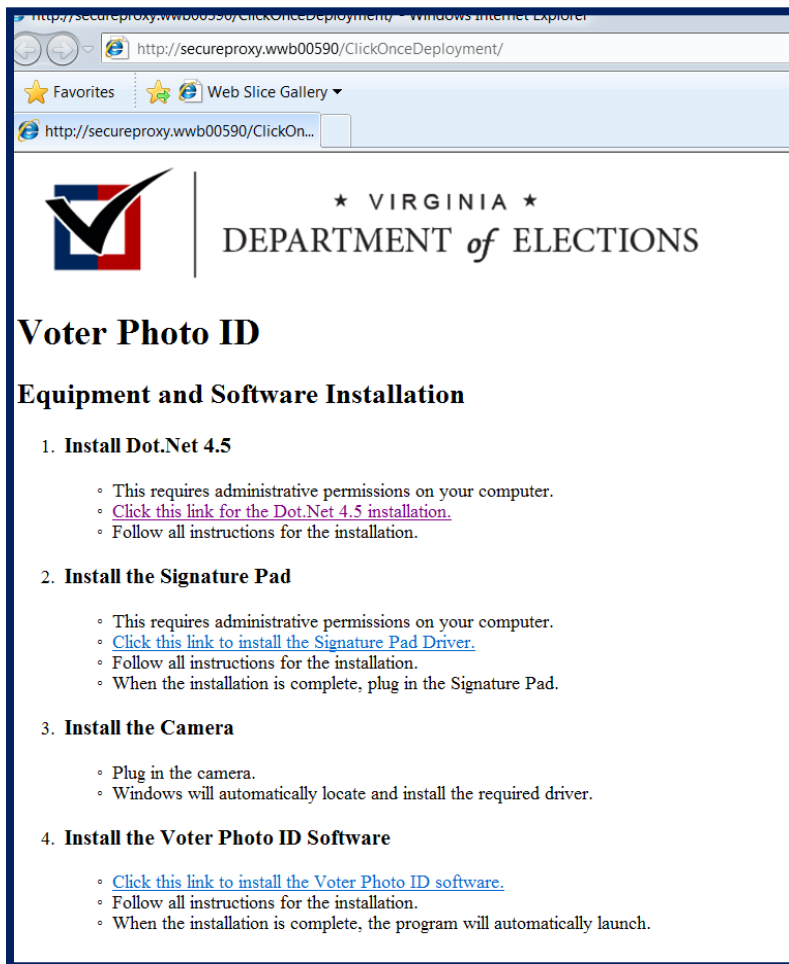


Figure 1 - Installation Portal

- 3) You may encounter a message that reads similar to: Your IP address 10.184.152.173 is not allowed to use this service. If you feel this is a mistake, then contact the Department of Elections.
If you receive this message, copy the ENTIRE message and send it to matthew.davis@sbe.virginia.gov with your name and locality in the message of the email. You will receive an email response that will indicate that you may restart the installation process from step 1.



- 4) If you typically require Administrator privileges to install software on your computer, have your IT/IS professional ready to assist.
- 5) From the Voter Photo Installation Portal, click: [Click this link for the Dot Net 4.5 installation](#)
 - This will open up a new Security Warning window.
 - Click “Run”. (You may be prompted to enter Administrator credentials).

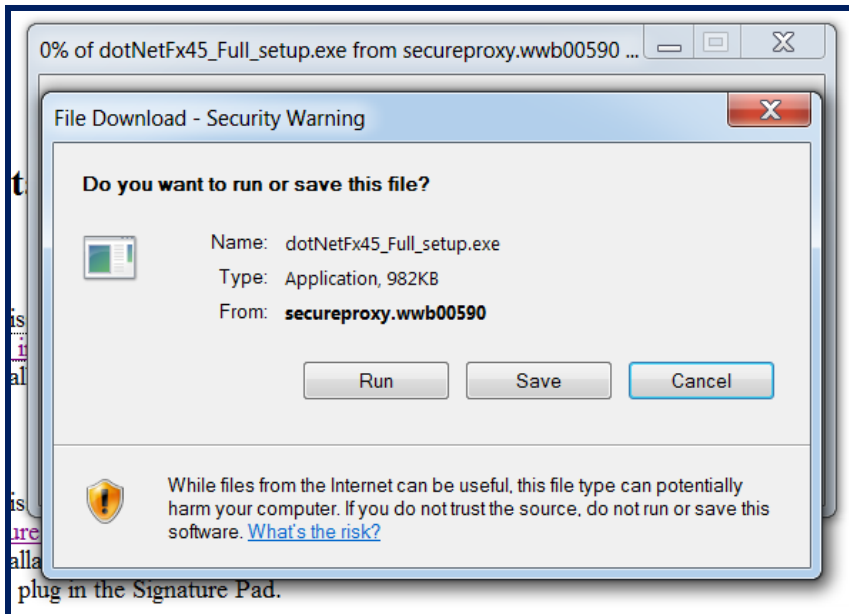


Figure 2 - .NET Framework 4.5 Security Warning

- 6) When prompted, accept the license terms and click “Install”.
 - The download and installation of .Net Framework 4.5 will begin.
 - This will take approximate 5-10 minutes depending on the speed of your internet connection.

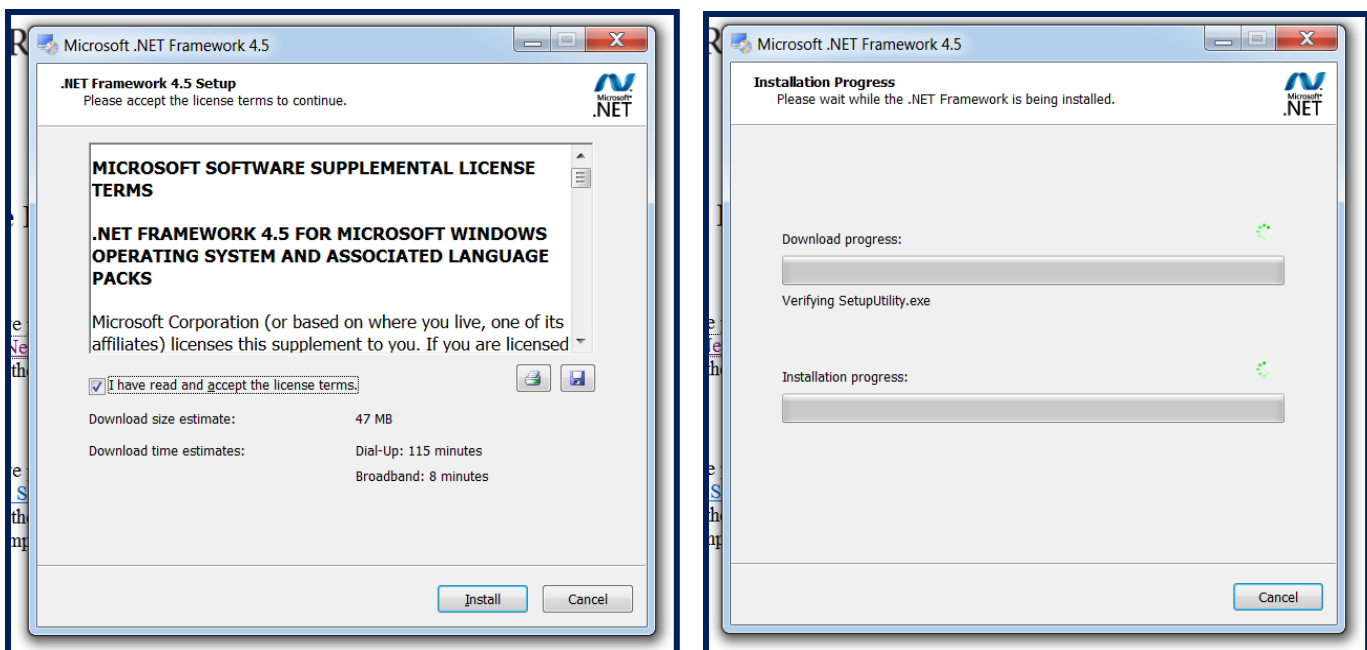


Figure 3 - .NET Framework 4.5 Terms Agreement & Installation Begin



- 7) During the installation of the .Net Framework 4.5, you may be prompted to close certain background programs that are running during the installation.
- Click “Yes” to close the programs and proceed.

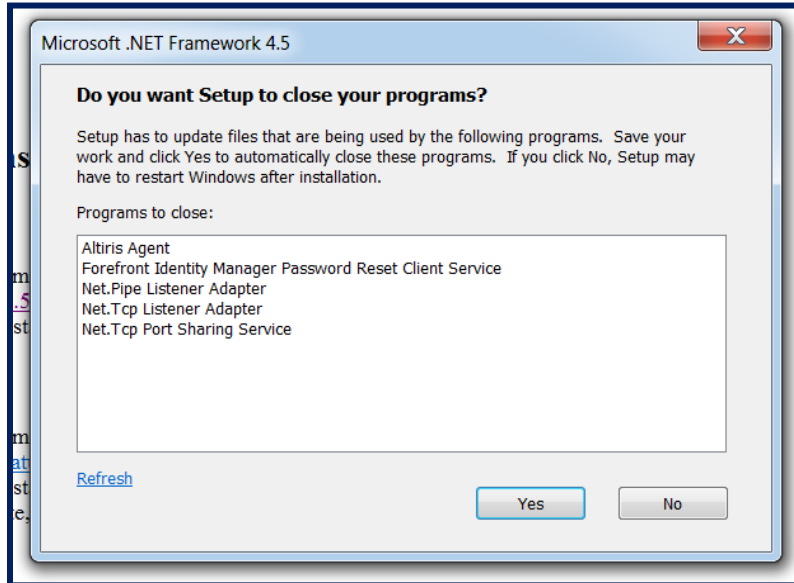


Figure 4 - .NET Framework Close Program Prompt

- 8) When the .NET Framework 4.5 Installation is complete, a confirmation message will display.
- Click “Finish” to proceed.

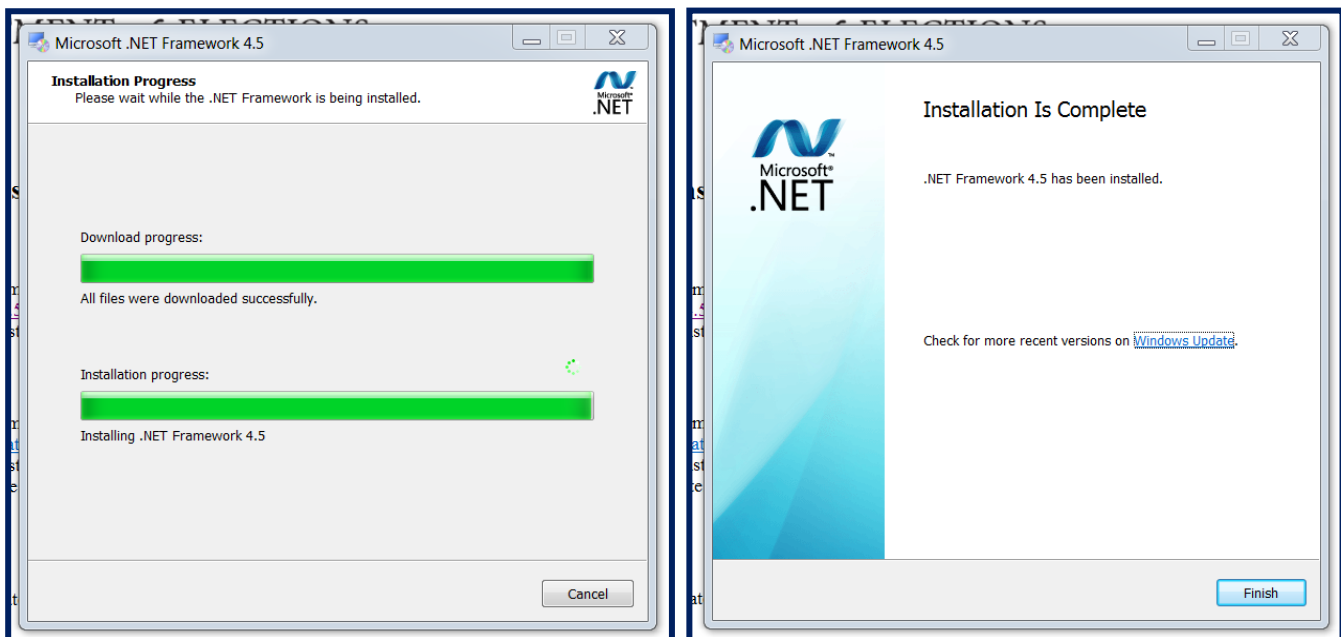


Figure 5 - .NET Framework 4.5 Installation Progress and Confirmation



- 9) From the Voter Photo ID Installation Portal, click: [Click this link to install the Signature Pad Driver](#)
- This will open up a new Security Warning window.
 - Click “Run”. (You may be prompted to enter Administrator credentials).

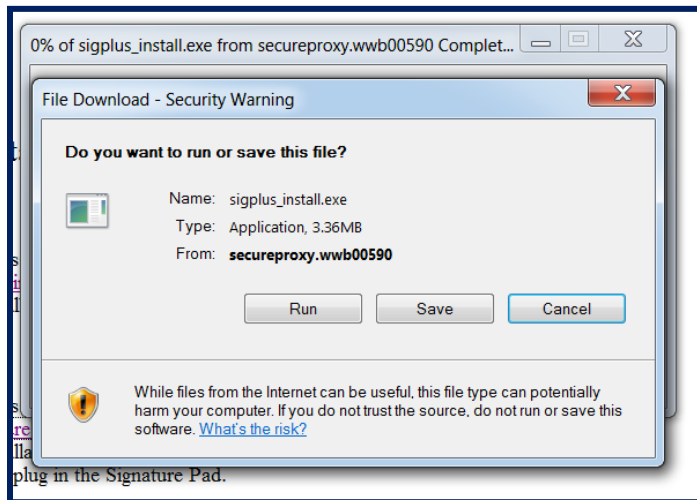


Figure 6 – sigplus install Security Warning

- 10) The installation of the sigPlus Signature Pad Driver will begin.
- You will be prompted a number of times with installation windows.
- 11) The SigPlus 4.4.0.19 Welcome Screen will display.
- Click “Next>” to continue.
- 12) When the Read Me File Screen will display.
- Click “Next>” to continue.

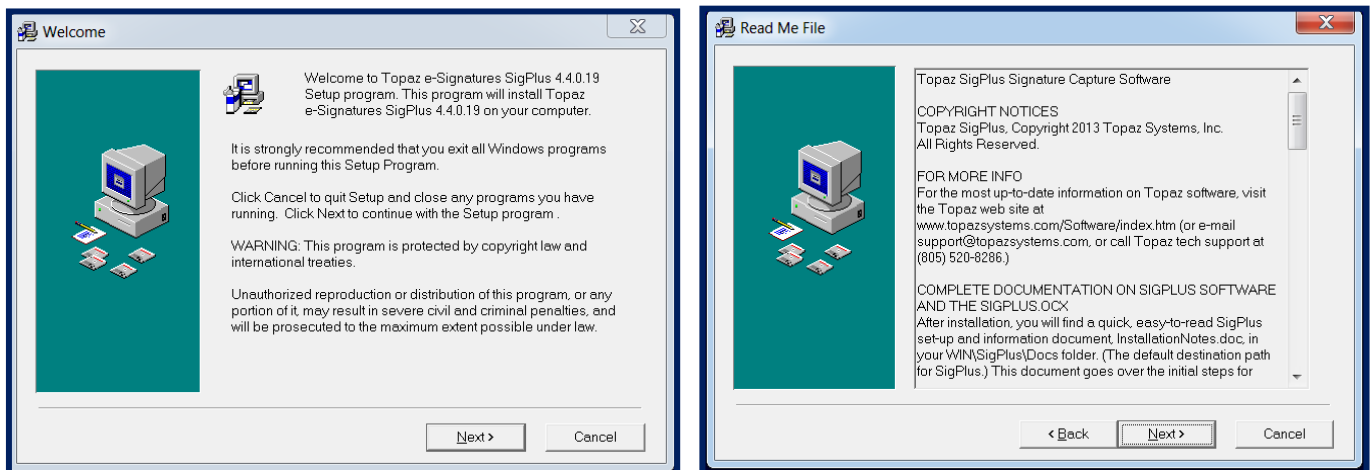


Figure 7 - SigPlus Installation Welcome Screen & Read Me File Notification



- 13) Choose Destination Location Screen will display.
- “C:\Windows\SigPlus” is the default destination.
 - Click “Next>” to continue.

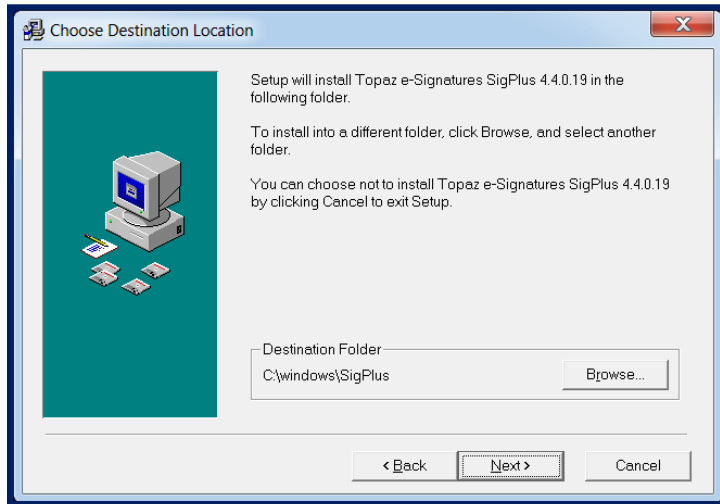


Figure 8 - Choose Destination Location Screen

- 14) The installation will prompt you with a series of choices to ensure that the installation is performed for the exact model signature pad (T-S460-HSB-R).
- On each screen, select the correct option and then click “OK”.

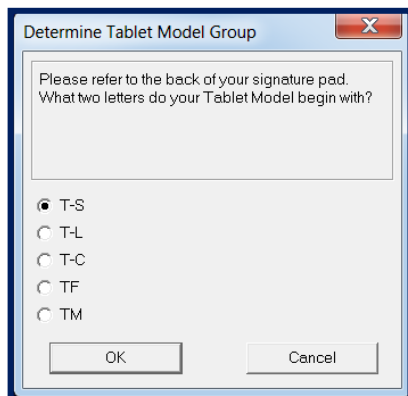


Figure 10 - "T-S" Option

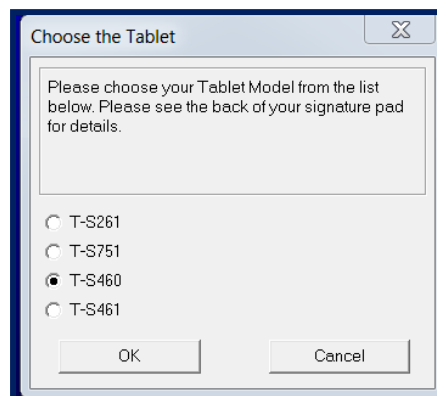


Figure 11 - "T-S460" Option

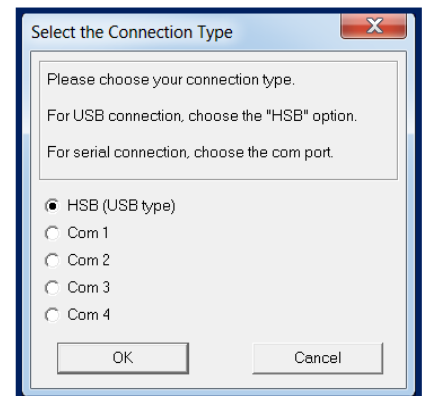


Figure 9 - "HSB (USB type)" Option



15) You will be prompted to read and agree to the License Agreement.

- Click “Agree” to proceed.



Figure 12 - SigPlus License Agreement

16) Next you will be asked if you want to place a Demo Ocx.exe shortcut on your desktop. This shortcut allows you to access the test program for the signature pad.

- Select “Yes”
- Click “OK”

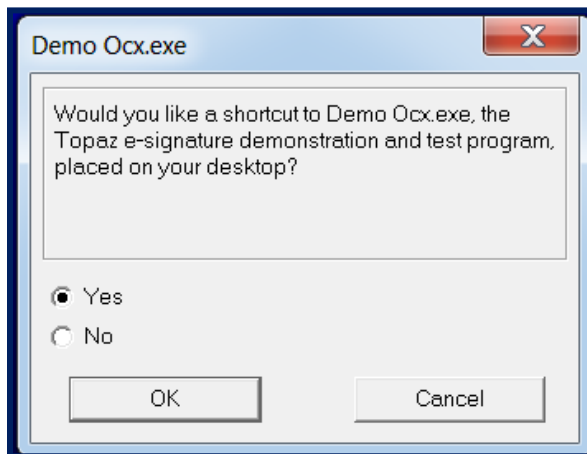


Figure 13 - Demo Ocx.exe Confirmation Window



17) Two information windows will display.

- You may disregard the messages in each of the windows.
- Click “OK” on both windows to proceed.

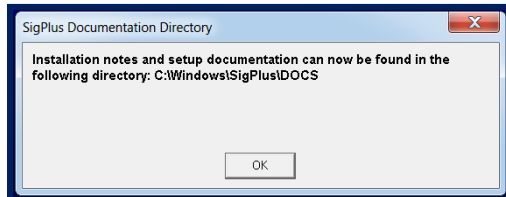


Figure 14 - SigPlus Installation Notes Directory

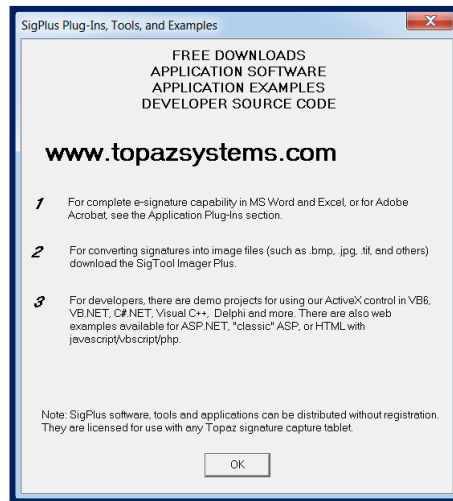


Figure 15 - SigPlus Developer Resources

18) Next you will be notified that the SigPlus installation is complete.

- Click “Finish >” to proceed.

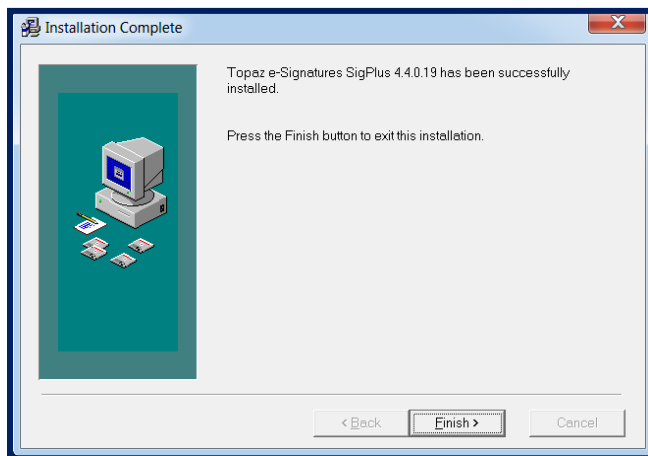


Figure 16 - SigPlus Installation Complete Notification

19) A window will display notifying you that you must restart your computer to complete the installation.

- Click “OK”
- Your computer will restart.

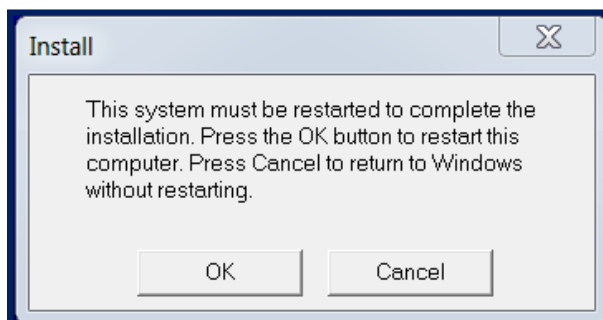


Figure 17 - SigPlus Restart Message



20) Plug the USB end of the signature pad into a USB port on your computer.

21) Find and double-click the “DemoOCX” icon to launch the SigPlus test program.

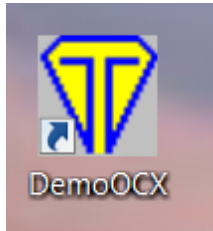


Figure 18 - DemoOCX Icon

22) Once the DemoOCX program opens you will be able to verify that the signature pad is connected and working properly.

- Click “Start” to initiate the program.
- Write on the signature pad with the stylus to verify that it is working.
- Close the DemoOCX test program.

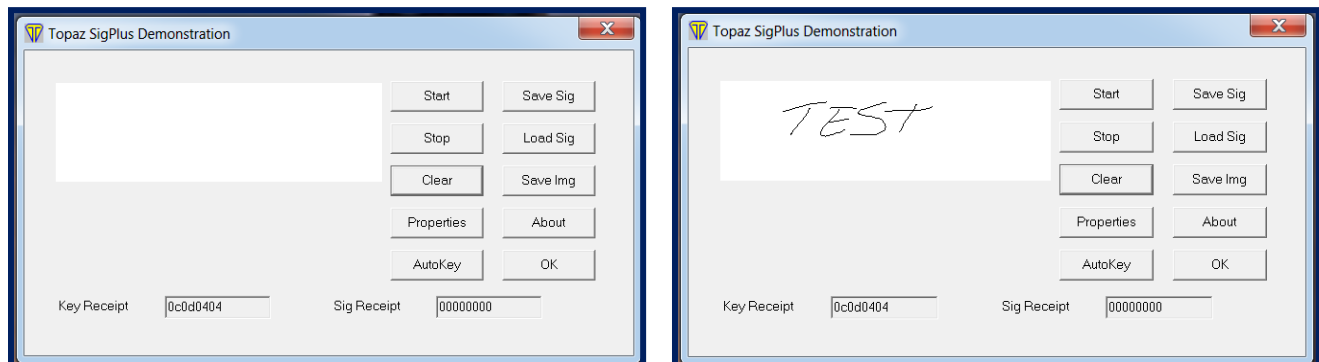


Figure 19 - Topaz SigPlus DemoOCX

23) Plug the USB end of the webcam into a USB port on your computer.

- A small installation notification balloon will display in the lower right corner of your computer.
- A small successful notification balloon will display in the lower right corner of your computer.
- Your webcam is ready to use.

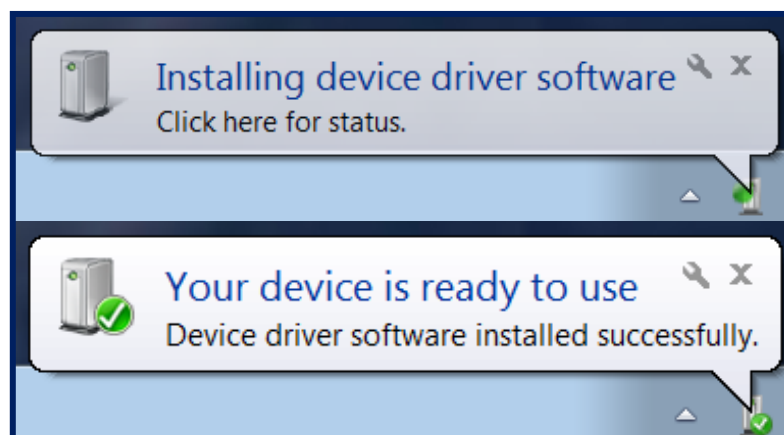


Figure 20 - Windows Driver Automatic Installation



24) Log into VERIS and return to the Voter Photo ID Installation Portal.

- VERIS Home> Links > GR Downloads and Information > Desktop Applications and Software > Voter Photo ID > Voter Photo ID Installation Potral

25) From the Installation Portal, click: [Click this link to install the Voter Photo ID software.](#)

- This will open up a new Security Warning window.
- Click “Run”

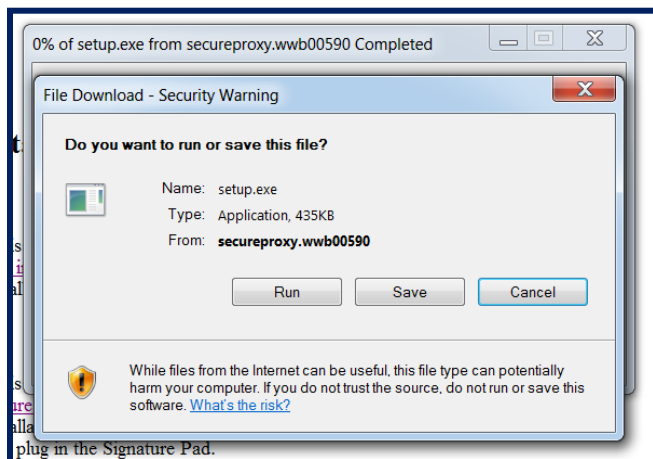


Figure 21 - Voter Photo Security Warning

26) The installation of the Voter Photo ID software will begin. You will be prompted to allow the installation.

- Click “Install”

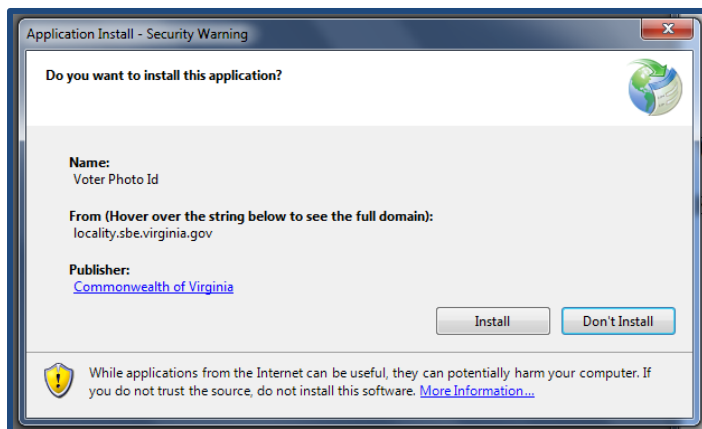


Figure 22 - Voter Photo ID Publisher Warning

27) The installation will complete and automatically open the Voter Photo ID software.